



<https://kaymubconsulting.com.ng/vacancies/accounting-intern-nysc/>

Accounting Intern

Description

We are seeking a motivated and enthusiastic NYSC graduate to join our Accounting team as an intern. In this role, you will gain valuable experience in various accounting functions and support our team in maintaining accurate financial records.

- Minimum Qualification : Degree
- Experience Level : Internship & Graduate
- Experience Length : No Experience/Less than 1 year

Responsibilities

- Assist with accounts payable and receivable processes.
- Reconcile bank statements and identify discrepancies
- Prepare journal entries and update the general ledger.
- Assist with month-end closing procedures.
- Analyze financial data and prepare reports.
- Maintain accurate accounting records and filing systems.
- Respond to inquiries from internal and external stakeholders regarding account information (with guidance from senior staff).
- Learn and adhere to company accounting policies and procedures.

Qualifications

- Currently Serving.
- Bachelor's degree in Accounting, Finance, or a related field (preferred).
- Strong analytical and problem-solving skills.
- Excellent attention to detail and accuracy.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Ability to work independently and as part of a team.
- Excellent communication and interpersonal skills.
- Strong work ethic and a willingness to learn.

Job Benefits

- Gain valuable experience in a fast-paced accounting environment.
- Learn from experienced professionals and develop your accounting skills.
- Contribute to the success of a growing company.
- Opportunity to be considered for a full-time position upon successful completion of the internship (subject to business needs).
- Competitive stipend (in accordance with NYSC regulations).

Internship & Graduate

Intern

Job Location

Abuja

Base Salary

₦ 75,000

Date posted

December 17, 2024